

From: Barbara Cooper, Corporate Director of Growth Environment and Transport

To: Susan Carey, Cabinet Member for Environment

Decision No: **19/00090**

Subject: Clinical Waste Collection, Reception and Disposal Contract – SC18063

Summary: This report seeks agreement to enter into a contract for Collection, Reception and Disposal of Clinical Waste materials collected at the kerbside by all the Waste Collection Authorities in Kent.

Due to the expiry of the existing contract and no further option to extend KCC is required to recommission a new contract.

Recommendation(s):

The Cabinet Member for Environment is asked to approve award a new contractual arrangement for the Collection, Reception and Disposal of Clinical Waste collected by the Waste Collection Authorities for up to a 4 year period.

1. Introduction

- 1.1. Provision of this disposal service is a statutory obligation of the Waste Disposal Authority under the Environmental Protection Act 1990 and other such legislation.
- 1.2. Due to recent changes in the clinical waste market and the closure of Healthcare Environmental Services (HES), KCC is in a bottleneck situation where there is limited supply to serve this requirement.

2. Financial Implications

- 2.1. Due to the restricted clinical waste disposal market with increased demand, there is a limited supply of High Temperature Incinerators (HTI). As a result, this has led to an increased cost of this type of processing method. There is therefore a risk that processing costs may increase alongside collection costs if there is no local market interest. However, Waste Management has worked closely with Strategic Commissioning and tested the market. Furthermore, it is proposed that officers use the NHS Shared Business Solution (SBS) Waste Management and Minimisation Framework where better rates have been pre-agreed.
- 2.2. This contract further seeks to mitigate against the risk of increasing disposal costs by contracting a supplier that will work in partnership to meet KCCs ambition to reduce the mispackaging of waste and result in more cost effective processing methods.

3. Policy Framework

- 3.1. This commission accords with the supporting outcome within the Strategic Outcome Plan;

Kent's physical and natural environment is protected, enhanced and enjoyed by residents and visitors.

- 3.2. The Kent Joint Municipal Waste Management Strategy has one key policy statement that support the Waste Regulations. These apply directly to this proposed procurement:

- Policy 11 - The KWP will strive to make waste and recycling services accessible and easy to use for all householders, across all housing types and sectors of the community.

4. The Report

- 4.1. KCC Waste Management currently has a contract with Tradebe Healthcare Limited (ref. SS14118) for the collection, reception and disposal of clinical waste collected kerbside from all 12 WCAs within Kent. This contract was extended for two years in two single year extensions and is due to end 31st December 2019 and cannot be extended further.

- 4.2. This new contract will be effective from 1 January 2020, for a four-year duration, which is the maximum term permitted through the proposed buying framework. This procurement will use NHS Shared Business Solution (SBS) framework which is a public sector owned professional buying organisation with a framework for waste management and minimisation framework.

- 4.3. An Equalities Impact Assessment has been conducted with no adverse impact on protected characteristics. The Data Protection Impact Assessment initial screening has determined there are no relevant factors that require further consideration for assessment.

- 4.4. The current annual contract value is £198,000, with current market pricing this could rise by 15% but officers hope to mitigate this rise by using this framework and its pre agreed pricing structure.

- 4.5. Procurement time table:

ITT Out	23/10/2019
Tender Return	13/11/2019
Start ITT Evaluation	13/11/2019
Moderation	15/11/2019
Complete ITT Evaluation	21/11/2019
Pre-Award Meeting	26/11/2019

Complete Award Report	03/12/2019
Award Report Finalised	05/12/2019
Financial Authority Granted	10/12/2018
Authority to Contract Granted/SCB	10/12/2019
Contract Award Decision - Issue Award Letter	10/12/2019
Standstill over	20/12/2019
Contract Commencement	01/01/2020

5. Conclusions

- 5.1. The proposed commissioning solution (to use an existing public organisation framework) has been recommended to mitigate increasing costs for clinical waste disposal as this framework still has preagreed rates from when the market was more competitive.

6. Recommendation(s)

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The Cabinet Member for Environment is asked to approve award a new contractual arrangement for the Collection, Reception and Disposal of Clinical Waste collected by the Waste Collection Authorities for up to a 4 year period.

7. Background documents

Appendix A – Proposed Record of Decision
Appendix B – Equality Impact Assessment

8. Contact details

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